



NEWTON COUNTY COMMISSION

Newton County Courthouse - 101 S. Wood - Suite 309 - Neosho, MO 64850

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Newton County Common Road District

511 S Random Rd, Granby, MO 64844 (417) 472-3400

Driveway Entrance / Culvert Policy

The Newton County Common Road District (NCCRD) follows the procedure below when installing driveway entrances and culverts on county-maintained rights-of-way. Driveway entrances and culvert installations are a service provided by NCCRD for NCCRD property owners, but not a guarantee, depending on the location requested and DIG RITE utility locate challenges.

Any property owner within the NCCRD may call the Road Barn at (417) 472-3400 to request a driveway entrance within the NCCRD. Once the property owner has marked the desired location, the NCCRD superintendent will make an initial site visit to view desired location, evaluate the ditch line, review safety/site distance parameters, and consult with the county engineer if needed. The NCCRD superintendent will mark the location of the desired driveway to conform to the existing ditch line and inform the property owner if a culvert will be required, along with size requirement. The culvert length must be at least 30 feet long. The property owner may also be asked to cut the fence for better access.

If a culvert is needed, it is the responsibility of the property owner to purchase the specified culvert. Once the property owner informs the NCCRD that the culvert has been purchased, the NCCRD will pick up the culvert, provide the required clay or rock, at no cost, install the culvert properly, and complete the work for the driveway. If a culvert is not required, the NCCRD will provide the required clay or rock, at no cost, and complete the work for the driveway. In some situations, the ditches move water, but are too shallow for a culvert, so a French drain type application is used to complete the work. No two driveway installations are the same.

The cost for clay or rock needed for such driveways is taken from the NCCRD County Aid Road Trust (CART) Fund. These funds are received and used annually for construction, reconstruction, maintenance, and repairs of roads within the NCCRD, as directed by the County Commission. (RSMo Section 231.441). Purchased or stockpiled material not used will be put back in the stockpile for future projects.

The NCCRD will not be responsible for hard surfacing the driveway entrance in conjunction with the driveway installation.

Driveways, with or without culverts, that are installed by the property owner, will be subject to removal if not installed properly, or if it causes drainage problems. The cost of the new installation shall be borne entirely by the property owner.